



EBONYI STATE GOVERNMENT OF NIGERIA

ABAKALIKI CAPITAL TERRITORY DEVELOPMENT BOARD

PROCEDURE FOR OBTAINING ADVERTISEMENT PERMIT BY ABAKALIKI CAPITAL TERRITORY DEVELOPMENT BOARD

STEPS:

S/N	Action	Responsible MDA/Institution/ Links	Requirements	Timeli ne
1	Obtain an application form free of charge from ACTDB at Ministry of Capital City Development at No. 7 Ezza Road, Abakaliki.	Applicant/ACTDB	1. Name of Applicant 2. Address of Applicant 3. Location: Either Layout or Street/Road 4. Phone Number of Applicant 5. Corporate Affairs Commission Certificate or Its Equivalent (Where Applicable) 6. Profile of Directors and Managers of the	2 hrs
2	Fill and submit the application form to the office of the Board Chairman	ACTDB		1 day
3	Generate tax identification Number and payment invoice from EBSIRS for the category of outdoor advertisement you desire as contained in our schedule of fees under Internal Revenue Law No. 010 2020. Page 220 (section 15)	EBSIRS https://www.irs.ebsgov.org/view_pdf and		1 hour

		https://www.irs.ebsgov.org /get-tin	Business (Where Necessary)	
4	Proceed to any of the listed Banks: United Bank for Africa (Ziks Avenue and Ogoja Road, Abakaliki LGA and Onueke in Ezza South LGA of Ebonyi State), Fidelity Bank (Ogoja Road, Abakaliki LGA), First City Monument Bank (Ogoja Road, Abakaliki LGA), Polaris Bank (Afikpo Road,Abakaliki), and First Bank of Nigeria (Waterworks Road and Afikpo Road, Abakaliki LGA, Afikpo LGA and Ezzamgbo, Ohaukwu LGA of Ebonyi State) for Payment or use the link stated in 3 above	United Bank for Africa (Ziks Avenue and Ogoja Road, Abakaliki LGA and Onueke in Ezza South LGA of Ebonyi State), Fidelity Bank (Ogoja Road, Abakaliki LGA), First City Monument Bank (Ogoja Road, Abakaliki LGA), Polaris Bank (Afikpo Road,Abakaliki), and First Bank of Nigeria (Waterworks Road and Afikpo Road, Abakaliki LGA, Afikpo LGA and Ezzamgbo, Ohaukwu LGA of Ebonyi State)	7. Signature of Applicant 8. Type of Advertisement	1 day
		https://www.irs.ebsgov.org /pay-tax		

		OR https://www.irs.ebsgov.org		
5	Return to EBIRS with a print out of your receipt from the bank for Authentication or print out the automated receipt from the portal	EBIRS https://www.irs.ebsgov.org/pay-tax		1 day
6	Present to the board the receipt obtained from EBSIRS for approval	ACTDB		72 hours

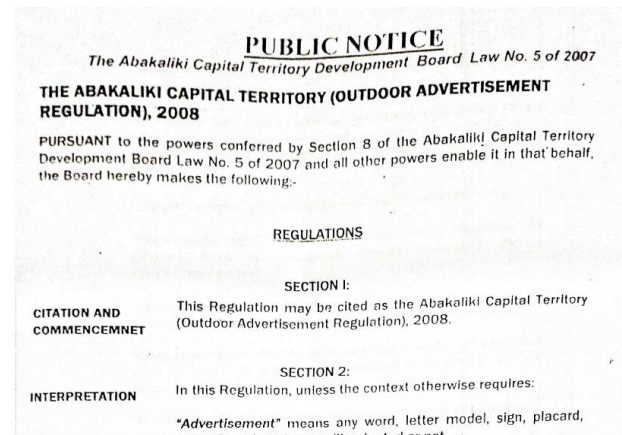
Delivery Timeline

The timeline for obtaining outdoor advertisement permit is one week.

List of all Government approved Commercial Banks are usually made available to the applicant at the application form pick-up point.

Legal Basis

The legal basis for the outdoor enforcement is the Abakaliki Capital Territory (Outdoor Advertisement Regulation), 2008



Contact Details

Head Office: Ministry of Capital City Development, No 7 Ezza Road, Abakaliki, Ebonyi State.

Phone Number: 08060412740

Email Address: actdb2022@gmail.com

Signed:

A handwritten signature in blue ink, appearing to be 'Sunday Inyima', written over a faint circular stamp.

Hon. Sunday Inyima

Hon. Commissioner

Abakaliki Capital Territory Development Board